

## Notice of the Annual General Meeting

Dear Member,

This is to advise you of the upcoming Annual General Meeting of the members of Hornsby Ku-ring-gai Community Aged/Disabled Transport Service Inc, t/a Hornsby Ku-ring-gai Community Transport and to invite you to attend. The details of this meeting are as follows:

<b>Date:</b>	Monday, 26 <sup>th</sup> October, 2020
<b>Time:</b>	12:00nn – 2pm 1:30pm Meeting Commences
<b>Place:</b>	Hornsby RSL Club, 4 High Street, Hornsby NSW 2077

The Agenda for our meeting follows this notice. At the meeting, members will have the opportunity learn more about HKCT's operations and finances, speak about any items on the agenda and most importantly, vote on the proposed resolution to amend our Constitution.

Members will be asked to vote to accept the minutes of the last annual general meeting, the annual report which will be available on the day, to accept the auditor's report and annual financial statements, arrangements for the appointment of an auditor for the 2020-2021 year, and elect the office bearers and ordinary members of our Board of Directors for the next year

A special resolution is also being proposed at the annual general meeting, to update our Constitution. Please see details in the enclosed Notice of Special Resolution.

A light luncheon will be served prior to our meeting and transport to and from the Meeting is available. Please advise us of your RSVP via email to [info@communitytransport.org.au](mailto:info@communitytransport.org.au) or telephone 9983 1611 by 19<sup>th</sup> October, 2020.

We look forward to seeing you there.

Yours faithfully,

Helen Crouch  
General Manager  
September 25<sup>th</sup>, 2020

## **Agenda - Annual General Meeting**

**1.30pm Monday, 26<sup>th</sup> October, 2020**

### **Hornsby RSL Club**

- 1 Welcome and introductions
- 2 Apologies
- 3 Review of actions from previous annual general meeting
- 4 Acceptance of minutes of previous annual general meeting
- 5 Chairperson's report
- 6 General Manager's report
- 7 Treasurer's report
- 8 Acceptance of annual report
- 9 Acceptance of financial statements
- 10 Consideration of the appointment of the auditor for the 2020-2021 financial year
- 11 Special resolution: "That the Constitution of HORNSBY KU-RING-GAI COMMUNITY AGED/DISABLED TRANSPORT SERVICE INC. (**Association**) in the form presented to the Annual General Meeting and initialled by the Chair of the Annual General Meeting be adopted as the Constitution of the Association in substitution for and to the exclusion of the Association's existing Constitution."
- 12 Election of Board Members
- 13 Meeting close